Important Points for SEZ Importers to ensure proper data exchange with EDI system and smooth Port Clearances (To be read along with Public Notice No. 18/2015 dated 23/01/2015 of Chennai Customs)

Imports

1. **Ensure SEZ Port Code is declared in IGM filed:** SEZ entities (units/developers/co-developers) are requested to ensure that their shipping lines / console agents clearly indicate "SEZ Port Code" in the IGM / Console Manifest filing for SEZ cargo. In the absence of such information IGM data will not be provided by ICEGATE to SEZ Online and Bill of Entry cannot be matched with IGM Data.

    SEZ Importers should verify the IGM details filed by the shipping lines / console agents on ICEGATE website and if they identify that for their consignments, IGM details have any error or it does not reflect SEZ Port as Port of Discharge; the same may be brought to the notice of shipping lines / console agents for filing an IGM / Console amendment request in ICEGATE.

    IGM Information would be provided for Imports by way of Air and Sea. There are no changes in case of Imports by way of Courier, Post and Personal Baggage.

2. **Details of Authorised Representative:** ICEGATE system would be identifying the SEZ entity / CHA authorised representative who is authorised to collect the "Trans-shipment approval" and "Cargo" from the Port, based on details to be provided by the Unit in the BE. For this purpose, new fields have been made available in SEZ Online system to indicate "Name of such Authorised Representative", "Type of Identification Document for such person" and "Number appearing on such Identification Document for such person". BE without this information will be rejected by ICEGATE.

3. **Data accuracy to be ensured for smooth clearances:** As goods will be cleared based on processing and matching of data users are advised to ensure data accuracy and correctness in all respects and specifically on following aspects:
    a. Port Code,
    b. IGM Number & IGM Date
    c. Master Airway Bill Number / Master Bill of Lading Number, Master Airway Bill Date / Master Bill of Lading Date,
    d. House Airway Bill Number (if applicable) / House Bill of Lading Number (if applicable),
    e. Gross Weight & Unit of Gross Weight,
    f. Package Count & Unit of Package Count,
    g. Container Number, Seal Number & Seal Date

    In case of mismatch in these details between BE and IGM or with reference to actual goods landed, the BE will not be processed by ICEGATE. Therefore kindly ensure accuracy of information.

*   **Procedure at the Port:** Authorised Representative of the Importer can approach the proper Officer of SEZ Transshipment cell and collect "Trans-shipment Slip" after providing details such as the BE no. and verification of Identity proof. BE would be marked to the Preventive Officer (PO) for actual release of goods.

- **Re-Warehousing Completion:** Importers must make sure to use the re-warehousing completion module on SEZ Online system so that re-warehousing completion information can be sent to ICEGATE system.

Exports

Mandatory information: Shipping Bill (SB) data will be sent to ICES for further processing after following information is provided by the exporter in the SB:

a) Air Exports: Master Airway Bill Number, Master Airway Bill Date, House Airway Bill Number & Date (if applicable);
b) Sea Exports: Rotation Number and Rotation date
c) Container Number. Seal Number

SEZ exporters should provide this information at the time of SB filing. However, in case the exporter is not able to provide this information, at the time of filing, a facility will be provided for providing this as supplementary information after submission of SB to SEZ Customs. Exporters must make use of this facility to provide supplementary information so that data can be sent to ICEGATE.

Data Accuracy: Cargo would be received at the Port and will be verified with reference to Shipping Bill data received therefore kindly ensure that all the details entered in the Shipping Bill are in line with actual cargo presented at the Port.

Note: Please ensure to capture MAWB/MBL Number and HAWB/HBL Number in valid format.

Table depicting invalid and valid information is shown below

Invalid MAWB Number	Valid MAWB
312 9039 0532	31290390532
312-903-905-32	31290390532
160 7572 0665	16075720665
Invalid HAWB Number	Valid HAWB
1110-0325297	11100325297
3405 0218514	34050218514

Kindly ensure that no spaces/special characters are included in these fields.